# Website Privacy Policy

### 1. General Information

#### a) Introduction

Thank you for your interest in our website and our online services. Protecting user data and using it only in the way our users expect from us is our highest priority. Thus, the following policy is designed to inform you about the processing of your personal data and your rights regarding this processing according to the General Data Protection Regulation ("GDPR") and other data protection laws.

#### b) Controller

We, the High Performance Computing Center, University of Copenhagen (HPC@UCPH) are the controller according to the GDPR and therefore responsible for the data processing explained herein.

#### c) Data Protection Officer

You can contact our Data Protection Officer at any time by using the following contact details: Lisa Ibenfeldt Schultz, Københavns Universitet, Nørregade 10, Postboks 2177, 1017 København K, Phone: +45 29611667, e-mail: dpo@adm.ku.dk.

# 2. Processing of Personal Data during Your Use of Our Website

Your visit to our website and/or use of our online services will be logged. The IP address currently used by your device, date and time, the browser type and operating system of your device, the pages accessed and additional session identifying data may be recorded. This data is collected for the purposes of optimizing and improving our website as well as our online services. The processing is legally based on legitimate interest as it is in our legitimate interest to protect our website and to improve the quality of our services. Additionally, your personal data is only stored if you provide it to us on your own account, e.g. as part of a registration, a survey, an online application or for online purchase (performance of a contract). We have taken appropriate measures to ensure that the data provided to us during the registration is adequately protected. These measures include, but are not limited to, encryption, access control, segregation of duties, internal audit.

#### a) User Account Registration

If you wish, you can create a user account on our website by using the link from the front page. If you create a user account, you will not have to send us your personal data every time you are using our online service or when you try to access information/materials intended only for registered users. The personal data that you provided in the registration form will only be processed for creating and maintaining your user account. Your personal data will only be stored until you delete your account. If you delete your account, your personal data will be deleted without undue delay except where we are legally obliged by law to further store your data. Please note that you will not be able to use your user account anymore, after it has been deleted.

#### b) Cookies

To make your visit to our website more pleasant and to enable the use of certain functions, we may use "cookies" on various pages. Cookies are small text files that are stored on your terminal device. Some of the cookies we use are deleted after the end of the browser session. Other cookies remain on your device and enable us to recognize your browser on your next visit. You can set your browser in such a way that you are informed about the setting of cookies separately and decide individually about their acceptance or exclude the acceptance of cookies for certain cases or generally. For more information, see the help function of your Internet browser. If cookies are not accepted, the functionality of our website may be limited.

To find out more about how we use cookies you can access our "Cookie Policy" from our main web page.

#### c) Data Recipients

We do not use third party service providers to process your personal data.

#### d) Retention Period

Personal data provided to us via our website will only be stored until the purpose for which they were processed has been fulfilled. Insofar as retention periods under commercial and tax law must be observed, the storage period for certain data can be up to 3 years. However, storage periods may also be amended due to our legitimate interest (e.g. to guarantee data security, to prevent misuse or to prosecute criminal offenders).

## 3. Your Rights

As a data subject, you can contact our Data Protection Officer at any time with a notification under the contact information mentioned above under Section 1 to make use of your rights. These rights are the following:

- The right to receive information about the data processing and a copy of the processed data;
- The right to demand the rectification of inaccurate data or the completion of incomplete data;

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- The right to demand the erasure of personal data;
- The right to demand the restriction of the data processing;
- The right to receive the personal data concerning the data subject in a structured, commonly used and machine-readable format and to request the transmittance of these data to another controller;
- The right to object to the data processing;
- The right to withdraw a given consent at any time to stop a data processing that is based on your consent;
- The right to file a complaint with the competent supervisory authority: Danish Data Inspectorate (Datatilsynet).

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